



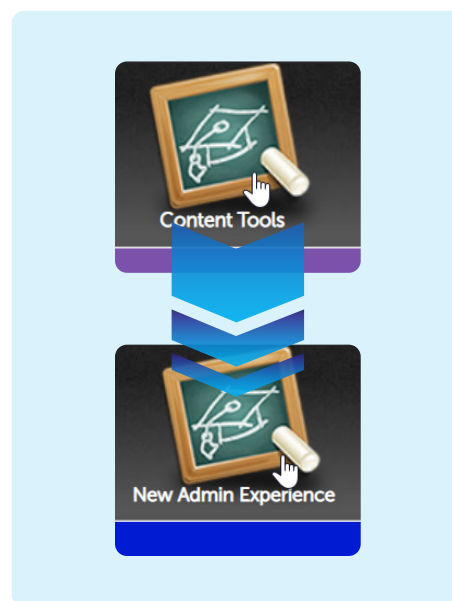
New Admin Experience Administration Tab Overview

At Grace Hill, we are committed to bringing you and your users the most intuitive experience possible. Last year, we brought you the New Learner Experience and New Course Builder, which moved all learner-facing and content-producing features into our new user interface. Each was built using Google Material Design to increase familiarity and limit navigation barriers. Now, we are excited to introduce you to the New Admin Experience, specifically the Administration Tab, on the same platform.

What is moving and where?

First, the Content Tools application in the Applications Tray will become the New Admin Experience because, after all, creating content is part of the admin experience.

In the New Admin Experience, you'll find two tabs: Administration and Vision. The Administration tab will contain all of the functions formerly found under the Assignments tab in the legacy Admin Console plus the Bulk Course Assignment tool. The Vision tab will house your Courses and Repository plus the tool to Manage Instructors, Locations, and Virtual Classrooms. A few features will still live in the legacy Admin Console for now, with plans to move them over in the future. See the visual below for a picture of what to find where:



	New Admin Experience	Admin Console
--	----------------------	---------------

Administration		
<ul style="list-style-type: none"> Employees, Locations, Positions, Groups, Special Assignments, and Bulk Assignment Tool 	X	
Vision		
<ul style="list-style-type: none"> Courses (now including Manage Instructors, Locations, and Virtual Classrooms) Repository 	X	
Validate (if subscribed - no change)	X	
Settings (no change)	X	
Dashboard, Messages, Preferences, Performance (Awards) (all currently living in legacy Admin Console)		X

How different will the New Admin Experience be?

That's the beautiful thing about the New Admin Experience. While you will recognize many benefits from having these features in the new interface, the workflow will be very similar to what you are used to seeing. The learning curve should be slight, if existent at all.

How will having these functions in the New Admin Experience impact you?

- Since the functions you touch most often will now all live in the New Admin Experience, there will be **less back-and-forth** from the legacy Admin Console to the new interface, saving you valuable time.
- Having these functions live in the new interface will improve **processing speed**, especially when processing large amounts of assignments.
- We will be able to **more easily introduce enhancements and bug fixes** into the New Admin Experience when needed.

What is **NEW** in the New Admin Experience?

We're glad you asked. We are excited to introduce some of the most requested new features for Vision. Get ready to:

- **Print user certificates right from the New Admin Experience.** Gone are the days of reaching out to our Support Team for copies of certificates. Those with Admin Console, Manage Team (formerly Manage Employees), and Custom Role access will be able to print certificates themselves when needed - particularly for insurance or legal purposes.
- **Multi-select courses in an Employees' Assignments tab** to make updates, cancellations, or exclusions to multiple course assignments at the same time!
- **Directly enroll users into assigned ILT courses** right from your view of their Assignments. Again, less back and forth!
- Your **managers with My Employees or Custom Role access will also have a New Admin Experience application**, allowing them to keep their learning separate from managing their teams' learning — just like you! This change will create a more consistent experience for training and assisting these team members to fully utilize their role in Vision.

How will you get to the New Admin Experience?

All those with Admin Console access will automatically be logged in to the New Admin Experience, rather than the legacy Admin Console, once the New Admin Experience goes live. Those with Manage Team and Custom Role access will be logged in to the Learning Center and navigate to the New Admin Experience when needed.

What's next?

We plan to move the few remaining functions in the legacy Admin Console to the new experience when possible, but no timelines or dates have been determined at this time.